PARADIP PORT AUTHORITY
MARINE DEPARTMENT

No. MD/ACCTS/WK/R-06/2026/**1425** Dated, the 10th November, 2026

e-TENDER CALL NOTICE (e-TCN)

Online tenders are invited in Single Stage Three Cover System on behalf of the Board of Paradip Port Authority from the intending eligible bidders through on-line bidding on the website https://eprocure.gov.in/eprocure/app having Digital Signature Certificate (DSC) issued from any agency authorized by Controller of Certifying Authority (CCA), Govt. of India and which can be traced up to the chain of trust to the Root Certificate of CCA.

1. The bidders willing to abide by terms and conditions of the tenders may submit their bids for the following works:

Description of work	Estimated Cost of work	Earnest Money Deposit	Tender fee	Completion Period
1	2	3	4	5
Providing Operational Assistance for Hydrographic Survey, Marine Site, Administrative Office and Wet Basin on Job Contract Basis for a period of 02 (Two) years.	Rs.1,05,72,352/- Plus GST	Rs.2,11,447/- (Refundable)	Rs.1,500/- Plus 18% GST = Rs.1,770/- (Non-refundable)	02 years (i.e. 24 months)

N.B.:

The exemption towards submission of EMD and Tender Fee shall be considered for the Micro and Small Enterprises bidders those who have registered with NSIC (National Small Industries Corporation) / MSE (Micro and Small Enterprises 2012) / District Industries Centre (DIC) / KVIC (Khadi & Village Industries Commission) / KVIB (Khadi & Village Industries Board) / Coir Board / MOMSME (Ministry of Micro, Small and Medium Enterprises) / URC (Udyam Registration *Certificate*) on submission (Uploading) of certificate **in the first cover** at the time of bidding.

The bids of firms, those are found neither have submitted Tender Fee and EMD nor Exemption Certificate **in the first cover** shall be rejected.

2. TIME SCHEDULE OF TENDER:

Sl. No.	Particulars	Date	Time
1.	Tender e-Publication date	10/11/2026	17:00 Hrs.
2.	(a) Document download start date	10/11/2026	17:30 Hrs.
	(b) Document download end date	01/12/2026	17:00 Hrs.
3.	(a) Bid Submission start date	10/11/2026	17:30 Hrs.
	(b) Bid Submission end date	01/12/2026	17:00 Hrs.
4.	Tender (Technical Bid) Opening Date	02/12/2026	11:00 Hrs.

3. CONTRACT DATA

(A) GENERAL INFORMATIONS:

Sl. No.	Item	Details
1.	Name of the work	Providing Operational Assistance for Hydrographic Survey, Marine Site, Administrative Office and Wet Basin on Job Contract Basis for a period of 02 (Two) years.
2.	Employer	Paradip Port Authority
3.	Employer's Representative	Deputy Conservator, Paradip Port Authority.
4.	Controlling officer	Deputy Conservator, Paradip Port Authority.
5.	Accepting Authority	Board of Paradip Port Authority.
6.	Executing Authority	SHS / CO (F)
7.	**Estimated Cost put to tender**	**Rs.1,05,72,352/- Plus GST**

(B) BIDINFORMATION:

8.	Completion period	02 Years (i.e. 24 months)
9.	**Last Date & Time of submission of Bid**	**Date: 01/12/2026, Time: 17:00 Hrs.**
10.	**Date of opening (Technical Bids)**	**Date: 02/12/2026, Time: 11:00 Hrs.**

11.	**TENDER FEE**	**Rs.1,500/- Plus 18% GST= Rs.1770/- (non-refundable)**
	To pay in the form of on line through National Electronic Fund Transfer (NEFT)/Real Time Gross Settlement (RTGS) only in favour of PARADIP PORT AUTHORITY,	Account No.0254104000169615 In favour of Paradip Port Authority Type of Account – SAVING Branch: IDBI Bank Ltd. IFSC: IBKL0000254 The bidder must upload self-signed acknowledgement copy for deposits of cost of tender document along with other documents. **OR** The exemption towards submission of tender fee shall be considered for the Micro and Small Enterprises bidders those who have registered with NSIC (National Small Industries Corporation)with valid registration certificate / MSE (Micro and Small Enterprises 2012) / District Industries Centre (DIC) / KVIC (Khadi & Village Industries Commission) / KVIB (Khadi & Village Industries Board) / Coir Board / MOMSME (Ministry of Micro, Small and Medium Enterprises) / UAM (Udyog Aadhar Memorandum) on submission (Uploading) of Registration Certificate at the time of bidding **in the First Cover.** **The firms who have not submitted required tender fees or exemption certificate in the first cover shall be treated as non-responsive/ invalid and shall be rejected.**
12.	**EARNEST MONEY DEPOSIT** To pay in the form of on line	**Rs.2,11,447/-** Account No. 0254104000169615 In favour of Paradip Port Authority Type of Account – SAVING Branch: IDBI Bank Ltd. IFSC: IBKL0000254 Scanned copy of proof for deposits of Earnest Money Deposit (EMD) as detailed in the e-TCN.

	through National Electronic Fund Transfer (NEFT)/Real Time Gross Settlement (RTGS) only in favour of PARADIPPORT AUTHORITY,	OR The exemption towards submission of EMD shall be considered for the Micro and Small Enterprises bidders those who have registered with NSIC (National Small Industries Corporation) / MSE (Micro and Small Enterprises 2012) / District Industries Centre (DIC) / KVIC (Khadi & Village Industries Commission) / KVIB (Khadi & Village Industries Board) / Coir Board / MOMSME (Ministry of Micro, Small and Medium Enterprises) / URC (Udyam Registration Certificate) <u>in the first cover</u> at the time of bidding. **The firms who have not submitted required EMD or exemption certificate in the <u>first cover</u> shall be treated as non-responsive/ invalid and shall be rejected.**
13.	Bid validity period	06 (six) months (180 Days).
14.	Currency of Contract	Indian Rupee
15.	Language of contract	English

4. Bidders with the following eligibility criteria only may participate:

4.1 Financial Criteria's: **<u>ELIGILIBILITY CRITERIA:</u>**

The Firms having following eligibility criteria can only participate in the tender.

The firm should have Average Annual turnover of **Rs.31,71,706/- (Rupees Thirty-one Lakhs Seventy-one Thousand Seven Hundred Six) only excluding GST** during last three (03) financial years' i.e. 2022-23, 2023-24 and 2024-25 **or** 2023-24, 2024-25 and 2025-26. The firm should submit the copies of Annual Audited Report from the Chartered Accountant firm.

4.2 Scanned copy of original Work Order / LOA / contract agreements and experience/completion certificate of having successful completion of similar type of work during the last **07 (Seven) years** ending on **31st October, 2026** should either of the followings:

(a) Successful completion of Three similar works with executed value of **Rs.42,28,941/-(Rupees Forty-two Lakhs Twenty-eight Thousand Nine Hundred Forty-one) only excluding GST;**

OR

(b) Successful completion of Two similar works with executed value of **Rs.52,86,176/-(Rupees Fifty-two Lakhs Eighty-six Thousand One Hundred Seventy-six) only excluding GST;**

OR

(c) Successful completion of One similar work with executed value of **Rs.84,57,882/- (Rupees Eighty-four Lakhs Fifty-seven Thousand Eight Hundred Eighty-two) only excluding GST.**

NOTE:

(i) **Similar job means:** Supply of Manpower for various Office Work / Port Operations / Hydrographic Survey or having executed Mechanical / Civil / Electrical or Marine work wherever manpower has been utilized.

(ii) Copies of work orders & respective satisfactory completion certificates with executed value excluding GST, must be furnished by the bidder in Technical Bid in support of eligibility.

(iii) Copies of Work Orders & Partial Work Completion Certificates in respect of Running Contracts shall be considered, subject to condition that value of work completed should meet any one of the above three criteria.

(iv) Scanned copy of Original TDS Certificate (TDS Traces) of Form 26 AS downloaded from IT Website of Govt. of India must be furnished if the work Completion Certificate from any Private Organization is submitted. Also, the firm shall submit the statement of income Tax paid against the submitted executed value of completed work duly certified by the Chartered Accountant firm as per **APPENDIX – VII.**

(v) The submission of Work Completion Certificate with executed values for the work undertaken at Paradip Port Authority is ***OPTIONAL.***

(vi) In case of any firm submits the similar work experience from foreign firm, they must submit the TDS Traces/ Certificate or exemption certificate from IT Department, Govt. of India.

4.3 The Bidder must have the followings:

a) EPF Registration Certificate (copy to be submitted online);

b) ESI Registration Certificate or Insurance Policy for workmen compensation (Copy to be submitted online);

c) GST Registration Certificate (copy to be submitted online);

d) Permanent Account No. with Income Tax Department (Copy to be submitted online)

Important Note: Collaboration with any other firm to achieve the above criteria will not be allowed.

5. Bid documents consisting of e-Tender Notice, Instruction to Bidders for e-procurement, Instruction to Bidders, General Conditions of Contract (GCC), Special Conditions of Contract (SCC), scope of works & Bill of Quantity (BOQ) in prescribed.xls format and the set of terms and conditions of contract and tender details can be seen in the website: https://eprocure.gov.in/eprocure/app.

6. **Submission of Tender Fee & Earnest Money Deposit (EMD) (In 1st Cover):**

Bidders must deposit the tender fee and EMD separately online through National Electronic Fund Transfer (NEFT) / Real Time Gross Settlement (RTGS) with the account number mentioned at Sl.11 & 12 of BID INFORMATION. A self-signed copy of these acknowledgements should be uploaded by the Bidder while submitting the tender in respect of documents regarding Tender fee & EMD.

OR

The Bidder should ensure that the transaction will be within stipulated bidding period for that tender. No previous dues of the bidder shall be adjusted towards the above transaction of Tender fee and EMD. The bidder shall not use the same transaction in more than one tender otherwise his bid will be rejected.

The account from which the tender fee and EMD will be deposited should be in the name of Contractor / authorized person of the firm who have digitally signed the bid. Refund of EMD in respect of unsuccessful bidders will also be made to that specific account of the bidder. A standard form at **APPENDIX –VI** for refund of EMD is enclosed in this bid for applying refund of EMD without visiting to the PPA office. Refund of EMD in respect of unsuccessful bidders will only be made to that account from which it was deposited by the Bidder.

EMD of the unsuccessful bidder shall be refunded within 15 days from the date of receiving of the requisition after opening of price bids or within 30 days from the date of award of the work and for successful bidder it will be refunded after receiving the Performance Security Deposit.

The exemption towards submission of EMD and tender Fee shall be considered for the Micro and Small Enterprises bidders those who have registered with NSIC (National Small Industries Corporation) / MSE (Micro and Small Enterprises 2012) / District Industries Centre (DIC) / KVIC (Khadi & Village Industries Commission) / KVIB (Khadi & Village Industries Board) / Coir Board / MOMSME (Ministry of Micro, Small and Medium Enterprises) / URC (Udyam Registration Certificate) on submission (Uploading) of certificate at the time of bidding.

The bids of firms, those are found neither have submitted Tender Fee and EMD nor Exemption Certificate **in the first cover** shall be rejected.

7. The Bid documents will be available in the website: https://eprocure.gov.in/eprocure/app **from 17:30 hours of 10/11/2026 to dt.01/12/2026 up to 17:00 hours** for online bidding**.**

8. The bidder must possess compatible Digital Signature Certificate (DSC) of Class – II or Class – III.

9. All Bids are to be submitted online on the Website https://eprocure.gov.in/eprocure/app. No Bid shall be accepted off-line. The Bids shall be received **only "on line" on or before dt.01/12/2026 up to 17:00 Hours.**

10. After opening of the Technical Bid, the original documents as per requirement of the e-Tender Document will be verified by Paradip Port Authority.

11. After evaluation of bid, all the bidders will get the information regarding their eligibility/pre-qualification on website. Thereafter, a system generated e-mail confirmation will be sent to all successful bidders. The bidders can check the same from the portal.

12. The Price bid of the successful bidders (qualified in Technical-bid) will be decrypted and opened on-line, on the scheduled date and after the pre-scheduled time by the Bid Openers with their Digital Signature Certificate (DSC). The bidders will get the information regarding the status of their financial bid and ranking of bidders on website.

13. Other details can be seen in the bidding documents.

14. The authority will not be held responsible for any technical snag or network failure during on-line bidding. It is the bidder's responsibility to comply with the system requirement i.e. hardware, software and internet connectivity at bidder's premises to access the e-Tender website. Under any circumstances, PPA shall not be liable to the bidders for any direct/indirect loss or damages incurred by them arising out of incorrect use of the e-Tender system or internet connectivity failures.

15. If the documents as per e-tender are not submitted in the **Second cover (Technical Bid / Pre-qualification Bid)** or shortfalls are noticed, then PPA at its discretion may ask the bidders for submission of shortfall documents on the basis of recommendation of tender committee or may reject the bids.

16. If there is a tie between two or more bidders for deciding the L-1 Offer, then the designated Tender Committee will finalize the tender by a transparent lottery system through video recording in presence of the L-1 bidders or their authorized representatives. Even if any or all L-1 bidders or their authorized representatives fail to be present at scheduled date and time of lottery, duly informed to them, the lottery system shall be carried out by the committee to finalize the L-1 bidder.

17. The Contractor has to abide by the Indian Contract Act, 1872, especially Section 10 and 25 that "an agreement without consideration is void" which means that the

contractor's commission on the estimated minimum wages shall not be ZERO (or minus percentage). In such an eventuality, the offer shall be out rightly rejected, and work shall be awarded to the bidder found L1 as regards the quoted rate of commission (following the Act).

18. The authority reserves the right to reject any or all tenders without assigning any reasons thereof and shall also not be bound to accept the lowest tender.

Deputy Conservator
Paradip Port Authority

Copy to:

1. All HoDs, PPA for kind information.
2. Chief Vigilance Officer, PPA for kind information.
3. Office Order Guard file.