PARADIP PORT AUTHORITY

INVITATION FOR
EXPRESSION OF INTEREST
AND
BUDGETARY OFFER

FOR

"Operation and Maintenance of 04 nos. self-propelled Ride-on EV Operated Portable Road Sweeping Machines for a period of 05 years"

Submission on or before 29.10.2026

(This notice is issued only to elicit an Expression of Interest from Parties interested in the Project and does not constitute any binding commitment from Paradip Port Authority to proceed with the Project or invite any or all the Parties in the subsequent bidding process.)

SECTION-I

1. PREAMBLE

Paradip Port Authority (PPA) is located on the east coast of India mainly handles bulk materials such as Iron Ore, Thermal Coal, Cooking Coal, Lime Stone etc.

Paradip Port Authority intends to take up the work "Operation and Maintenance of 04 nos. self-propelled Ride-on EV Operated Portable Road Sweeping Machines for a period of 05 years" for mechanized and effective cleaning of colony roads and areas.

2. INTRODUCTION AND BASIC DATA ABOUT PARADIP PORT AUTHORITY:

Paradip Port Authority is a major sea port of India managed by the Paradip Port Authority (PPA). The Port was commissioned and open to International Traffic in 1966. The Paradip Port is situated on the east coast of India, in Jagatsinghpur District of Odisha at a latitude of 200 15' 55" North and longitude of 450 40' 35" East. It is situated at confluence of the Mahanadi River and the Bay of Bengal. It is about 260 nautical miles North of the Visakhapatnam Port and 210 nautical miles South of Kolkata Port. Paradip Port has 15 berths and 3 SPM's. The fifteen berths comprise three mechanized berths, seven general cargo conventional berths, two oil jetty berths and three dedicated berths.

Paradip Port is connected via road with Cuttack and Chandikhol, which are two of the major cities in Odisha.

- Chandikhol and Paradip are connected by NH-5A (4 lanes, approx. 77 Kms)
- Cuttack and Paradip are connected by SH-12 (2 lanes, approx. 90 kms)

Paradip Port Rail Network is a part of the East Coast Railway System and is connected to the hinterland via Cuttack by a board gauge rail link. Cuttack is around 90 kms from Paradip and connects to Howrah – Chennai main line.

Meteorological Data:

Maximum temperature	:	41˚ C
Minimum temperature	:	8.9˚ C
Annual rain fall (average)	:	1500 mm.
Average wave height	:	2.76 mtr. to 3.07 mtr.
Maximum wave height	:	6.14 mtr.
Minimum tide	:	0.40 mtr.
Maximum tide	:	3.46 mtr.
Wave direction (Apr-Sept.)	:	S-N
Wave direction (Oct.-Dec.)	:	N-E

Average wind speed (summer) km/hour : 35-42

Average wind speed (winter) km/hour : 18-24

Maximum wind speed : 180 km/hour as recorded on 29.10.1999

SCOPE OF WORK

Broad scope of work :

A.

1. The Contractor has to Operate and maintain 04 Nos. ride-on EV operated portable road sweeping machines for a period of 05 years for Mechanized sweeping of the roads, open paved areas, parking spaces etc. within the Port township on daily basis to make roads clean and create a dust free environment on the road.
2. The Mechanized sweeping machines shall be maintained & operated as per the manufactures guidelines etc. and if required, the contractor will get the operation worthiness of sweeping machines checked by the manufacturer from time to time at contractors own cost & Risk.
3. The mechanized sweeper ride-on EV operated shall be deployed for actual working of 08 hrs. in a day.
4. Cleaning frequency : Daily or as per directions of Engineer in Charge (The schedule for each month / period during which the mechanized sweeping machines are to be deployed for cleaning will be intimated to the contractor/supervisor in advance). The route for cleaning operation will also be intimated to contractor in advance by the EIC.
5. All the statutory requirements of the road sweeping machineS will be carried out by the contractor at his own cost. The Contractor must inform PPA before 03 months of expiry of the statutory documents (Insurance, Road Tax etc.).
6. One set of Tools and spares required for the general maintenance shall be arrange by the contractor at his own cost.
7. Contractor has to keep enough spare for preventive and breakdown maintenance of the equipments and this will be verified by the Engineer –in-Charge or his representatives, at any time for smooth and uninterrupted working of sweeper machines.
8. All the maintenance carried out daily, weekly, monthly must be entered in the maintenance register and submitted along with monthly bills.
9. The contractor shall be responsible to carry out day-to-day as well as periodic maintenance, including body repair and painting of the machine, necessary to ensure smooth and efficient performance of the road sweeping machine and maintaining the record of the same. Maintenance of road sweeping machines will be supervised by department officers. Contractor has to carry out all the related work under intimation and supervision of them.
10. Monthly payment for the O&M will be paid after receipt of bill in triplicate along with details of repair & maintenance of work carried out in days, weeks, monthly at the prescribed format along with attendance details of staff employed.
11. All consumable required for sweeping machines including brushes, rubber parts and all other required parts are in the scope of the Contractor.

TECHNICAL SPECIFICATION

Brief technical specification of the proposed machine:

The technical specification shall include the following minimum/desired requirements:

1. Type : Ride-on, portable road sweeping machine
2. Vehicle emission – No emission, electric run.
3. Charging type: Single or Three phase electric supply.
4. Sweeping Speed (Variable):- 0 KMPH to 10 KMPH.
5. Sweeping time: Min. 8 hours of operation in single charge
6. Drive : Electric / EV
7. Battery system : 48V
8. Application : Road, colony and paved-area sweeping
9. Sweeping mechanism : Main cylindrical/central broom with side brush arrangement
10. Dust collection : Integrated waste/dust collection container
11. Dust control : Suction and filtration system
12. Operator arrangement : Ergonomic operator's seat and controls
13. Manoeuvrability : Suitable for narrow colony roads
14. Operation : Suitable for outdoor Port environment
15. Charging : Suitable 48V battery charging arrangement
16. Safety : Suitable braking, lighting, warning and operator safety Provision
17. Hopper dust load capacity : 800 litres
18. Sweeping width : 1500 mm (min)
19. Diameter of side brooms : 600 mm (min)
20. Diameter of main broom : 380 mm (min)
21. Sweeping speed : 0-8 km/hr
22. Driver cabin : All weather covered

B. GENERAL CONDITIONS FOR DEPLOYMENT OF SWEEPING MACHINE

1. MANPOWER DEPLOYMENT:- For each vehicle the contractor has to deploy One driver, one helper who shall also collect the dust, leaves etc. from the side of the road. In addition to above, the Contractor shall engage one key personal for supervising the work and coordination with Paradip Port Authority for smooth execution of the work.

2. (i) WORKING HOUR:- Normally working hours is 8.00 AM to 5.00 PM having 1 hour break for lunch & tea but as per operational requirement, working hour may be change. Normally the machine shall have to be operated for eight hours per day. However, in case of emergency, the machine will work beyond 8 hour period.

   (ii) PPA will provide the route chart and timing for the road sweeping machines for cleaning of the roads.

(iv) Operation also includes conveyance/ to and fro movement of sweeper machines with collected materials, dumping and leveling, etc. including extra manual labours as and when required. The collected materials should be dumped at a designated place as specified by the EIC.

(v) The Contractor will ensure that the waste materials stored in the close container of road sweeper, are not dumped/emptied at any place other than the one specified by the Engineer –in- Charge.

(vi) Deployment of machine for mechanized cleaning of roads will be done in consultation with PPA officials. However based on department requirement, contractor has to operate in extra Shifts during emergency without any extra charges. No extra payments will be payable to the contractor for rendering operational services on these events which is required to be noted by the Contractor.

3. The contractor shall be responsible for smooth and satisfactory operation of the Sweeping machines for round the year including Sundays & holidays for a period of five years.

4. The contractor shall prepare and implement an effective operation programme for the roads to be covered for sweeping in consultation with Engineer –in-Charge or his representatives. The programme is subject to changes as per requirement based on review from time to time. The contractor shall be responsible for maintaining cleanliness of the roads.

5. The contractor shall maintain log sheet and log book (hour meter reading and odometer reading) to enter the information about the day to day works allotted to them & operational activities.

6. The contractor shall be responsible for a satisfactory maintenance of the sweeping machines.

7. The contractor shall prepare and implement an effective maintenance programme.

8. The electricity consumption for charging of EV sweeping machines shall be borne by PPA.

9. The Contractor shall provide lubricant, tools, spares, consumables and all other related materials for the operation and maintenance of the machines during the period of contract. All the expenditure incurred on these articles/items shall be borne by the contractor.

C. <u>OTHER RESPONSIBILITIES OF THE CONTRACTOR</u>:

1. The contractor shall have to issue identity cards with photographs, uniform to all the staff employed for Operation and maintenance including transportation. Also port entry pass for machine and manpower will be arranged by the contractor with the help of PPA.

2. The Contractor shall bear all liabilities and responsibilities with respect to the manpower employed by it complying all statuary rules & regulations of State /

Central Govt. Incase any mishap / accident occurs on the road or at site, the Contractor will have to shoulder the complete responsibility of the same, right from registration of Police complaint, lodging / follow up of the insurance claim and facing the court trials etc. It shall be the responsibility of Contractor to set right the machine without raising any extra bills / claim against the same.

3. To maintain the disciplined and efficient services, it would be necessary to provide operating staff uniforms, safety gears & mobile facilities.

4. A public address system shall also be provided to enable the machine operator to guide the public as and when required during working at the site in the event of any emergency, mishap etc.

5. Whenever, the Contractor considered it necessary that repair is not practically possible to carry out at Paradip township, the Machine can be taken outside at his cost. The machine can not be taken outside the Port Township without prior permission of EIC.

6. The Port has the right to charge the contractor for any damage caused to Port or Govt. assets and the same shall be recovered from the contractor's bill with immediate effect.

7. To appoint one Nodal person who shall be contacted by the PPA in connection with day to day activities. The Nodal officer should have necessary communication skill with the officials and staff of the PPA.

8. The contractor shall be responsible for keeping up-to-date record of documents including day to day work of machine. The contractor shall maintain and update logbook, in which details of operational parameters are recorded in every shift and at regular interval or as decided mutually. Also during checking if any abnormalities found it must be brought to the notice of Engineer –in- Charge and rectified by the contractor. All the log books and records maintain by the contractor is to be handed over to PPA at the end of the contract.

9. During the contract period, necessary infrastructure like parking and space for carrying out minor repairs will be provided by PPA on free of cost basis.

3. SITE VISIT:

Bidders are strongly advised to inspect and assess the site conditions and its surroundings at their own cost and satisfy themselves before submitting their bids. The prospective bidders are advised to depute their technical experts with authorization letter to visit, assess and examine the conditions, requirements, nature & quantum of work and locations of installations which may be necessary for the purpose of bidding and submit a realistic offer for the successful execution of the work. In general, they shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A Bidder shall be deemed to have full knowledge of the site whether he/she inspects it or not and no extra charges consequent on any

misunderstanding or otherwise shall be allowed Bidders shall submit a realistic offer for the execution of the work at their own cost without any liability on Paradip Port Authority (PPA).

Submission of a bid by a bidder implies that he/she has read the Tender document and has made himself / herself aware of the terms & conditions and scope and specifications of the work to be done and local conditions and other factors having a bearing on the execution of work.

4. Public Procurement (Preference to Make-In-India):

In line with Public Procurement (Preference to Make-In-India), Order 2017 & its amendments issued by Govt. of India & with a view to support the Indian Industries, the following "Purchase Preference Policy" is applicable for the Class-I Local Supplier in this tender subject to the following terms & conditions:-

(a) The subject work falls under not divisible category.

(b) The offers sought only from Class-I local suppliers.

a. Definitions:

(i) **Local Content** means the amount of value added in India (i.e., indigenous items / services added in the offered products / services / works) be the total value of the item offered (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties / IGST) as a proportion of the total value (excluding net domestic indirect taxes), in percent.

(ii) Class-I Local Supplier: means a supplier or service provider whose goods, services or works offered for procurement meets the minimum local content. The local content requirement for class-I supplier is minimum 50%.

(iii) 'L1' means the lowest tender or lowest bid or the lowest quotation received in a tender bidding process or other procurement solicitation as adjudged in the evaluation process as per the tender or other procurement solicitation.

(iv) 'Margin of Purchase Preference: means the maximum extent in which the price quoted by a Class-I local Supplier, may be above the L1 for the purpose of purchase preference.

Works mean all works as per Rule 130 of GFR 2017 and will also include turnkey works.

b. Eligibility of Class-I Local Supplier and Class-II Local Supplier :-

(a) In procurement of all goods, services of works in respect of which the Nodal Ministry / Department has communicated that there is sufficient local capacity and local competition, only Class-I Local Supplier as defined under the Order shall be eligible to bid irrespective of purchase value.

(b) Only Class-I Local Supplier as defined under the Order shall be eligible to bid in procurements undertaken by procuring entitles.

c. <u>Purchase Preference:</u>

The Class-I Local Supplier shall get purchase preference as per the following procedure:-

(i) Among all qualified bids, the lowest bid will be termed as L1. If L1 is Class-I Local Supplier, the contract will be awarded to L1.

(ii) If L1 is not Class-I Local Supplier, the lowest bidder among the Class-I Local Suppliers will be invited to match the L1 price subject to Class-I local Supplier's quoted price falling within the margin of purchase preference (i.e., up to 20%) and the contract shall be awarded to such Class-I Local Supplier subject to matching the L1 Price.

(iii) In case such lowest eligible Class-I local Supplier fails to match the L1 price, the Class-I local Supplier with the next higher bid within the margin of purchase preference shall be invited to match the L1 price and so on and contract shall be awarded accordingly. In case none of the Class-I local Suppliers within the margin of purchase preference matches the L1 price, the contract may be awarded to the L1 bidder.

d. <u>Verification of Local Content:</u>

(a) The Class-I Local Supplier at the time of tender bidding or solicitation shall be required to indicate percentage of local content and provide self certification that the item offered meets the local content requirement for Class-I Local Supplier. They shall also give details of the location(s) at which the local value addition is made.

(b) In case of a complaint received from any local supplier indicating a need for review / verification of local content of successful vendor / awarded vendor, for accepting a complaint from such complainant (w.r.t. the false declaration given by the successful vendor on the local content), a complaint fee of Rs.2 Lakhs or 1% of the locally manufactured items being procured (subject to a maximum Rs.5 Lakhs), whichever is higher, to be paid by demand draft by the complainant. In case, the complaint is found to be incorrect, the complaint fee shall be forfeited. In case, the complaint is upheld and found to be substantially correct, deposited fee of the complainant would be refunded without any interest.

(c) False declarations will be in breach of the Code of Integrity for which a bidder or its successors will not be eligible and will be **debarred from further tenders / pending tenders for two years** along with such other actions as may be permissible under law. Further, in case the violation / false declaration established at later stage (during execution of works), a penalty amount up to 2% value of the order / contract will be deducted from claimed amount of the Contractor along with debarment & forfeiture of security deposit.

A Supplier who has been debarred by any procuring entity for violation of this Order shall not be eligible for purchase preference for procurement for the duration of the debarment. The debarment for such other procuring entities shall take effect prospectively from the date on which it comes to the notice of other procurement entities.

The bidder must fill up the Annexures on preference to Make in India, as attached to Vol-II of the tender document and enclose the same in technical bid failing which the bid may not be considered.

ANNEXURE-I

(Preference to Make in India)

Model Certificate for Tenders

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I hereby certify that this bidder is not from such a country and is eligible to be considered."

Authorized signatory

(Name of the Firm entity)

ANNEXURE-II

(Preference to Make in India)

Model Certificate for Tenders

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that this bidder is not from such a country, or if from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered. [where applicable, evidence of valid registration by the Competent Authority shall be attached].

Authorized signatory

(Name of the Firm entity)

ANNEXURE-III

(Preference to Make in India)

Model Certificate for Tenders for Works involving possibility of sub-contracting

I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; and on sub-contracting to contractors from such countries; I certify that this bidder is not from such a country, or if from such a Country, has been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. I hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered. [where applicable, evidence of valid registration by the Competent Authority shall be attached].

Authorized signatory

(Name of the Firm entity)

ANNEXURE-IV

(Preference to Make in India)

Model Certificate for GeM

I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that this vendor/bidder is not from such a country, or if from such a country, has been registered with the Competent Authority. I hereby certify that this vendor/bidder fulfils all requirements in this regard and is eligible to be considered for procurement on GeM. [where applicable, evidence of valid registration by the Competent Authority shall be attached].

Authorized signatory

(Name of the Firm entity)

ANNEXURE-V

Local content Declaration & Self Certification

as per the Government of India Order towards Public Procurement

(Preference to Make in India)

vide Letter No. P-45021/2/2017-PP(BE-II)(revised) Dated 16.09.2020.

(TO BE PROVIDED ON BIDDERS COMPANY/FIRM LETTER HEAD)

I, _____ [Name of the person(s)], S/o._____ at _____ (Address) working as _____ (Designation and name of the firm/Company/Partnership/Joint Venture) and I have been authorized to sign the Declaration / Self Certification on behalf of firm/Company/Partnership/Joint Venture do hereby solemnly affirm and declare as under:

That I will agree to abide by the terms and conditions of the policy of Government towards Public Procurement (preference to Make in India) vide Letter No. P-45021/2/2017-PP (BE-II) (revised) Dated 16.09.2020.

That the information furnished hereafter is correct to be of my knowledge and belief and I understand to produce relevant records before the procuring entity or any authority so nominated for the purpose of assessing the Local Content.

That the local content for all inputs which constitute the said equipment has been verified by me and I am responsible for the correctness of the claims made therein.

That in the event of the domestic value addition of the product mentioned herein is found to be incorrect and not meeting the prescribed value addition norms based on the assessment of an authority so nominated for the purpose of assessing the Local Content, action will be taken against me as per the notification P-45021/2/2017-PP (BE-II), (revised) dated 16.09.2020.

I agree to maintain the following information in the company's record for a period of 8 years and shall make this available for verification to my statutory authority.

The details of the location(s) at which the local value addition is made

(i) Name and details of the Domestic manufacture;
(ii) Date on which this certificate is issued;
(iii) Product for which the certificate is produced;
(iv) Percentage of local content.

Signed by me at _____ on _____.

Authorized Signatory

(Name of the firm entity)

ANNEXURE-VI

Format of Certificate for tenders from Goods/Services/Works under Rule 144(xi) in the general Financial Rules (GFRs), 2017

To

(Name and address of tender Inviting Authority)

DECLARATION BY AUTHORISED SIGNATORY OF THE FIRM

Dear Sir,

Ref: Your Tender No. _____ dated _____.

I/We the undersigned, _____(full name), do hereby declare, in my capacity as _____ of M/s _____ (name of bidder entity) that:

1. I have read the Orders (Public Procurement No. 1, 2 & 3) dt. 23rd July, 2020 & 24th July, 2020 on the subject of Restriction under Rule 144 (xi) of General Financial Rule (GFRs), 2017 regarding restrictions on procurement from a bidder of a country which shares a land border with India.
2. I/We certify that M/s _____ (name of the bidder entity)

a) is not from such a country, I hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered. OR,

b) is from such a country (strike out whichever is not applicable) and has been registered with Competent Authority. I hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered. [where applicable, evidence of valid registration by the Competent Authority is attached].

c) I/We the Bidder agree and undertake that if the contract is awarded to us, we will not sub-contract or outsource any work and / or any part thereof to a contractor from such countries, unless such contractor is registered with the Competent Authority and proof of same is obtained. I /We hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered and I/we submit the proof of registration herewith. [wherever applicable, evidence of valid registration by the Competent Authority shall be attached].

d) I understand that the submission of incorrect data and / or if certificate / declaration given by M/s _____ (name of bidder/entity) found to be false, this would be a ground form immediate termination and further legal action in accordance with law as per Clause 12 of Public Order on Restriction under Rule 144(xi) of the general Financial Rules (GFRs), 2017.

e) This declaration cum undertaking is executed by us through our Authorized Signatory/i.e. after having read and understood the Office memorandum and Order (Public Procurement no. 1, 2, & 3) dated 23rd and 24th July, 2020 of Ministry of Finance, Department of Expenditure, Public Procurement Division, Government of India including the words defined in the said order which shall have the same meaning for the purpose of this declaration cum undertaking.

Executed at _____ on this the _____ day of _____

By Authorized signatory

(Signature and Name)

Seal of the Bidder

Note:Where applicable, evidence of valid registration by Competent Authority shall be attached.

ANNEXURE-VII

FORMAT OF MAKE-IN-INDIA DECLARATION CERTIFICATE

(In compliance to the Public Procurement (Preference to Make-in-India) Order 2017 issued by Department of Promotion of Industry and Internal Trade (Public Procurement Section), Ministry of Commerce and Industry, Government of India, dated 16.6.2020, 04.03.2021 & 19.07.2024 (as amended).

TO WHOMSOEVER IT MAY CONCERN

M/s.....certifies that the following component wise breakup indicated below is in line with the Make in India policy with respect to the value addition to the total price quoted by us against this E-TCN No.....

M/s. .....also solemnly declare that component wise breakup

given below are true and correct and understand that *"false declarations will be breach of Code of Integrity under Rule I75 (1) (i) (h) of General Financial Rule (GFR) for which a bidder or its successors can be debarred for upto two years as per Rule 151 (iii) of the General Financial Rules along with such other* ***actions as may be*** *permissible under law".*

M/s.....also solemnly declare and understand that in case the given *"data does not meet the stipulated Local content requirement and the category of the supplier changes from Class I to Class 2/ Non-Local or from Class 2 to Non-Local, a penalty upto 10% on the contract value may be imposed".*

SI. No.	Name of the item	Name of the manufacturer	Country of Origin	•/• value to the total cost	Location(s) and address at Which the Local value addition is made
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
Total value (in%) to the total cost					

Note: Points to be noted while certifying the declaration:

i. For item(s) sold by Bidder as Re-seller, OEM Certificate for country of origin is to be submitted.

ii. Supply of Re-packaged/Re-furbished/Re-branded "IMPORTED" product should be treated as "Re-selling of imported products "and must not be included while calculation of Local content.

iii. Services such as Transportation, Insurance, Installation, Commissioning, Training and after sales service support like AMC/CMC, etc. must not be included as Local content.

iv. All item(s) under PLI Scheme shall be treated as deemed Class II Local supplier for that item(s) unless they have minimum local content equal to or higher than that notified for Class-I Local supplier for that item.

v. In case of procurement value in excess of Rs10 Cr, the supplier shall required to provide a certificate from the statutory auditor or cost auditor of the company (in the case of companies) or from a practicing cost accountant or practicing charter accountant (in respect of suppliers other than companies) giving the percentage of Local content.

I/We hereby declare that all the details furnished above are true. If any information is found incorrect as per points mentioned above, than I agree to actions as per Rule of GFR mentioned above.

Date

Place (Signature of authorized signatory of the Bidder/Supplier with stamp)

5.0 QUALIFYING REQUIREMENTS

The interested firm shall submit details pertaining to past business experience, financial status indicating turnover of the applicant for past three years and other details given in FORM–A.

6.0 PROPOSAL

Interested firms are hereby invited to submit their Budgetary Offer in the BoQ format (Attached) along with technical details of the proposed work "Operation and Maintenance of 04 nos. self-propelled Ride-on EV Operated Portable Road Sweeping Machines for a period of 05 years". The information submitted will be treated as confidential.

BUDGETARY OFFER TIMELINES

(A) GENERAL INFORMATIONS

Sl. No.	Item	Details
1.	Name of Work	**Operation and Maintenance of 04 nos. self-propelled Ride-on EV Operated Portable Road Sweeping Machines for a period of 05 years.**
2.	Department/Organization	ELECTRICAL & MECHANICAL DEPARTMENT / PARADIP PORT AUTHORITY
3.	Executive Division	Workshop Division-II
4	Officer Inviting the Bid	Executive Engineer
5.	Immediate Next Authority	Superintending Engineer
6.	Sanctioning Authority	Chairman, PPA
7.	Executing Authority	Executive Engineer

(B) OTHER INFORMATION

Sl. No.	Item	Date	Time
1	Publication date	16.10.2026	17:00 Hrs.
2.a)	Document download start date	16.10.2026	17:00 Hrs.
b)	Document download end date	29.10.2026	17:00 Hrs.
3.	Offer Submission end date	29.10.2026	17:00 Hrs.
4.	Bid Validity period	120 days	
5.	Currency of Contract	Indian Rupee	
6.	Language of Contract	English	

SECTION-II

INFORMATION & INSTRUCTION FOR APPLICANTS

1. GENERAL:

1.1 Letter of Interest and forms 'A', 'B' & 'C' seeking information/documents are given in Section-III.

1.2 All information called for in the Forms A, B & C shall be furnished against the relevant columns.

1.3 The applicant may furnish any additional information, which is deemed necessary to establish capability to successfully complete the envisaged project.

1.4 The Budgetary Offer document in the prescribed form duly completed shall be submitted either through e-mail or by registered post delivered to "**The Chief Mechanical Engineer**, Paradip Port Authority, Dist: Jagatsinghpur, Odisha, PIN – 754142, e-mail ID: cme@paradipport.gov.in " on or before 29.10.2026 at 1700 hrs. Documents submitted in connection with Budgetary Offer will be the property of Paradip Port Authority.

1.5 For further details please contact "**The Executive Engineer**, Workshop Division-II, Paradip Port Authority, Dist: Jagatsinghpur, Odisha, PIN - 754142", Mob-9937141444. Email: sunit.lakra@paradipport.gov.in or the Chief Mechanical Engineer, Paradip Port Authority: cme@paradipport.gov.in .

2. PARTICULARS:

The particulars of the project given in Section-I, are only indicative / subject to change and may be considered only as advance information to assist the applicant.

3. INFORMATION TO BE GIVEN IN THE REQUIRED FORMATS:

Applicant should furnish the following:

A) ORGANISATION INFORMATION (Form-A)

Applicant is required to submit the comprehensive information in respect of his organization in the Form – 'A' attached.

B) LIST OF PROJECTS (Form-B)

Applicant is required to submit the list of similar assignments/projects successfully completed/ongoing during the last five years in Form-'B'.

C) SUGGESTIONS (Form-C)

The Firms are requested to submit their proposals/views that can be considered for the Project formulation, in Form-'C'. Additional sheets can be used.

6. DISCLAIMER

The information in this document has been prepared to assist the applicants in preparing the non-binding Budgetary Offer and it is clarified that:

- This document does not constitute any contract or agreement of any kind whatsoever.

- This document does not, and does not purport to contain all the information that interested firms and their advisors would desire or require in reaching decisions as to the transaction. Interested applicant should form their own view as to what information is relevant to such decisions and make their own independent investigations in relation to any additional information.

- Neither the information in this document nor any other written or oral information in relation to the transaction is intended to form the basis of or the inducement for any investment activity or any decision to enter into any contract.

- Neither Paradip Port Authority nor their employees or advisors shall be liable to any interested party or any Entity under law including the law of contract, tort, the principles of restitution or unjust enrichment or otherwise for any loss, expenses or damage which may arise, or be incurred, or suffered, in connection with this document, or any matter that may be deemed to form part of this document, or any other information supplied by or on behalf of Paradip Port Authority or their employees or advisors or otherwise arising in any way from the selection process ahead.

- It shall not be assumed that there shall be no deviation or change in any of the herein mentioned information. While this document has been prepared in good faith, neither Paradip Port Authority nor any of their respective officers or employees or advisors or agents make any representation or warranty or shall have any responsibility or liability whatsoever in respect of any statements or omissions here from.

7. After assessing the response to this Budgetary Offer from the Applicants, Paradip Port Authority shall initiate appropriate steps for selecting a contractor through a transparent bidding process.

SECTION-III

LETTER OF INTEREST

(To be typed in Firm's Letterhead)

To

The Chief Mechanical Engineer,
Paradip Port Authority,
Administrative Building,
Paradip Port - 754142
Dist: Jagatsinghpur (Odisha)
Tel.: (06722) 222034

Sub: Operation and Maintenance of 04 nos. self-propelled Ride-on EV Operated Portable Road Sweeping Machines for a period of 05 years.

Sir,

Having examined the details given in the Budgetary Offer and document for the above project, I/we hereby submit our Budgetary Offer and the relevant information.

1. I/We hereby certify that all the statements made and information supplied in the enclosed forms 'A', 'B' & 'C' and accompanying statements are true and correct.

2. I/We have furnished all information and details necessary for Budgetary Offer and have no further pertinent information to supply.

3. I/We also authorize Paradip Port Authority or their authorized representatives to approach individuals, employers and firms to verify our competence and general reputation.

4. I/We submit the following certificates in support of our suitability, technical knowhow and capability for successfully implementing the project.

Signature(s) of Applicant(s)

Enclosures

Seal of applicant

Date of submission

FORM – 'A'

Organizational Structure of Applicant

1	Name & Address of the applicant with Telephone No./ email	
2	a) Year of Establishment b) Date of commencement of operations	
3	Legal status of the applicant (attach copies of original document defining the legal status) a) Proprietorship firm b) Partnership firm c) limited company or Corporation/ Joint venture/ Consortia d) Others (Please specify)	
4	Names of Directors & other executives involved in this project with designation and contact information.	
5	Applicant's annual turnover in the last three financial years in Indian Rupees.	
6	Brief write up about Applicant's business during last three financial years	
7	Any other information considered necessary but not included above	

We have attached:-

1. Copies of last three years Annual Audit Reports or Auditor's certificate.
2. Brochures if available, of the Applicant

Signature

Designation

FORM – 'B'

Details of similar projects undertaken by Applicant in the last five years in India

Name	
Role and Responsibility in the project	
Location	
Description	
Time for which the project has been successfully in operation.	
Indicative Project cost in Indian Rupees	
Any other information considered necessary but not included above	

Signature

Designation

Note: Please use separate sheet for each Project.

FORM – 'C'

Suggestions and views of Applicant

Brief details of the system proposed	
Land area requirements if any	
Indicative investment for the proposed scheme in Indian Rupees	
Assistance required from Paradip Port Authority	
Suggestions or views (Please attach additional sheet).	

Applicant may add any other detail considered to be important

Kindly attach a conceptual plan.

Signature

Designation

BILL OF QUANTITY

Subject: Operation and Maintenance of 04 nos. self-propelled Ride-on EV Operated Portable Road Sweeping Machines for a period of 05 years.

Sl. No.	Item Description	Unit	Qty.	Rate (In Rs.)	Amount (In Rs.)
1	Operation and Maintenance of 04 nos. self-propelled Ride-on EV Operated Portable Road Sweeping Machines for a period of 05 years as per scope of work.				
1.1	1st year	Month	12		
1.2	2nd year	Month	12		
1.3	3rd year	Month	12		
1.4	4th year	Month	12		
1.5	5th year	Month	12		
				Total	

In words (Rupees_____)
excluding GST.

N.B.: Having understood the Scope of work and Terms and Conditions of the tender documents, we confirm that the above quoted price is a firm price and inclusive of all taxes, duties, cess, transportation, insurance and all other incidental charges and the landing price at Paradip Port Authority but excluding GST.

Signature of the firm ***Date***