

PARADIP PORT AUTHORITY
ENGINEERING DEPARTMENT

Roads & Building Division

No.: CE/R&B/Accts18/26/262

Date: 21.09.2026

e-Tender Notice

- (1) e-Tenders are invited in **Single Stage Two Bid System** in **Percentage basis** for the following work on behalf of Paradip Port Authority from the experienced Bidders meeting the pre-qualifying criteria through on-line bidding on the website eprocure.gov.in/eprocure/app having Digital Signature Certificate (DSC) issued from any agency authorized by Controller of Certifying Authority (CCA), Govt. of India and which can be traced up to the chain of Authority to the Root Certificate of CCA.
- (2) (a) The bidder should have **ESI Code and EPF Registration Certificate**.
(b) The bidder should have **GST Registration Certificate**.
(c) The bidder should have **PAN Card & I. Tax Return of preceding three years**.
- (3) The bidders may submit bids for the following works.

Description of work	Estimated Cost of work (in Rs.)	Earnest Money Deposit (in Rs.)	Cost of Tender Document (in Rs.)	Period of Completion
1	2	3	4	5
Annual repair and maintenance of Jawahar Guest House at Sector-21 for the year 2026-27.	Rs.23,55,831.78	Rs.47,117.00	Rs.750.00	12(Twelve) Months

Scope of work: Dismantling works ,Brickwork , Plastering ,AS Flooring, CC (1:1.5:3),Salwood chookaths, Aluminium sliding Window, WPC doors, Vitrified Floor Tiling, Ceramic Floor Tiling, Granite flooring, False ceiling, Wall paper fixing, Chequered tiling, Teak wood decorative door, Providing and applying single component UV resistant cold applied liquid Polyurethane water proofing membrane, Supplying GI& UPVC Pipes, PH fittings & carpentry fittings.

- N.B.:**(i)The bidder who has been Blacklisted/Terminated/Debarred in any other organization as well as PPA shall not be considered for bid evaluation.
- (ii) The bidder shall upload the documentary evidence for Sl. No. 2(a), (b) & (c) above along with the Technical Bid.
 - (iii) The deposit of cost of Tender Document, EMD and mandatory deposit as a part of EASD(if any, as per clause No.6(B) of ITB for Estimated Cost Put to Tender < 50Lakhs) by the participating bidder will be made by National Electronic Fund Transfer (NEFT)/Real Time Gross Settlement (RTGS) only to the Account mentioned as at 4.1(B) (Bid Information). The Acknowledgement copy of cost of Tender Document, EMD and mandatory deposit as a part of EASD (if any) must be uploaded along with the Tech. Bid.
 - (iv) Any firm registered with National Small Industries Corporation Ltd. (NSIC), Micro & Small Enterprises, 2012 to all MSE's registered with District Industries Centers (DIC)/Khadi & Village Industries Commission (KVIC)/Khadi & Village Industries Board (KVIB)/Coir Board/Directorate of Handicrafts and Handloom or any other body specified by Ministry of Micro, Small & Medium Enterprises (MoMSME)/ Udyog Aadhar Memorandum (UAM), irrespective of relevance of the product category is exempted towards deposit of EMD and cost of Tender Document for the subject tender. Such registration certificate must be uploaded by the bidder along with the Technical Bid failing which the tender shall not be considered.
 - (v) The bidder shall upload the experience certificate for completed similar work(s) having Schedule Date of Commencement & Completion, Actual Date of Completion, Contract Value, Actual Executed Value etc. In addition to this, Bidder should upload the Work Order(s) & Bill of Quantity(ies) in respect of the completed similar work(s), Contact address of the organization/ Contact person with Mobile No., Landline No., FAX No., Postal Address etc. who has issued such certificate(s).
 - (vi) EASD, if any, must be submitted by the bidder (who will quote beyond 15% less over the estimated cost put to tender) as per the Clause-6 of Information to Bidders (ITB).
 - (vii) Bidders to note that the clauses for EMD, Security Deposit and Retention Money depicted in the information to the bidders supersede the corresponding clauses in Conditions of Contract(Civil Works,2004)

4. TIME SCHEDULE OF TENDER:

Sl. No.	Particulars	Date	Time
1	Tender e-Publication date	21.09.2026	17:00 Hrs.
2	(a) Document download start date	21.09.2026	17:00 Hrs.
	(b) Document download end date	04.10.2026	17:00 Hrs.
3	(a) Start date for seeking Clarification on-line	---	--
	(b) Last date for seeking Clarification on-line	---	--
4.	Date of Pre-Bid meeting & Site visit	---	--
5.	Date of uploading response to Clarifications sought	--	--
6.	(a) Bid Submission start date	21.09.2026	17:00 Hrs.
	(b) Bid Submission end date	04.10.2026	17:00 Hrs.
7.	Tender Opening Date.	06.10.2026	11:30 Hrs.

4.1 CONTRACT DATA**(A) GENERAL INFORMATION:**

SL. No.	Item	Details
1	Name of the work	Annual repair and maintenance of Jawahar Guest House at Sector-21 for the year 2026-27
2	Employer	Paradip Port Authority
3	Accepting Authority	Dy. Chairman, PPA
4	Executing Authority	Executive Engineer, R & B Division, Paradip Port Authority.
5	Estimated Cost put to tender	Rs. 23,55,831.78

(B) BID INFORMATION:

6	Intended completion period/Time period assigned for completion	12 (Twelve) Months
7	Last Date & Time of submission of Bid	Date: 04.10.2026 Time: 17.00Hrs
8	Date of opening	06.10.2026 at 11.30Hrs.
Cost of the Tender Document & Earnest Money Deposit		
9	Tender Document & Earnest Money Deposit Amount	Rs.750/- & Rs. 47,117.00 respectively
	Through NEFT/RTGS and A/c. details	Account No.0254104000169615 In favour of Paradip Port Authority Type of Account – SAVING Branch – IDBI Bank Ltd , Paradip. IFSC – IBKL0000254
10	Mandatory Deposit as a part of EASD (if any, as per clause No.7(B) of ITB for Estimated Cost Put to Tender < 50Lakhs)	
	Through NEFT/RTGS and A/c. details	Account No.0254104000169615 In favour of Paradip Port Authority Type of Account – SAVING Branch – IDBI Bank Ltd , Paradip. IFSC – IBKL0000254
11	Bid validity period	180 Days from the date of opening of the bid.
12	Currency of Contract	Indian Rupee
13	Language of contract	English

5. **Bidders with the following eligibility criteria only may participate:**

5.1 **Financial Criteria:**

Average Annual Turnover during the last three financial years ending with **March' 2026** should not be less than **Rs. 7,06,750.00** (Scanned copy of original audited balance sheets with Profit & Loss account statement / average annual turnover certificate during last three years ending with March' 2026, **certified by Chartered Accountant** having **UDIN number**, shall be uploaded in proof of turnover.

5.2 **Similar work executed criteria:**

Scanned copy of original experience certificate of having successful completion of similar type of work(s) during the last 07 (Seven) years ending last day of month previous to the one in which applications are invited should either of the followings:

- (a) Three similar completed works each costing not less than **Rs. 9,42,333.00 (Excluding GST)**
(OR)
- (b) Two similar completed works each costing not less than **Rs. 11,77,916.00 (Excluding GST)**
(OR)
- (c) One similar completed work costing not less than **Rs. 18,84,665.00 (Excluding GST)**

N.B.: (1) Similar work in this case shall be defined as "Execution of any Civil Works."

(2) Scanned copy of Original TDS Certificate must be uploaded along with Technical Bid, if the work completion certificate from any Private Organization is submitted for the above purpose. In addition to this, Certificate from a Chartered Accountant, having UDIN No., regarding TDS amount deducted in respect of the claimed similar completed work must be uploaded as per the format given at Appendix-X .

6. Bid documents consisting of e-Tender Notice, Information to Bidders for e-procurement, General Conditions of Contract (GCC), Special Conditions of Contract (SCC), Technical Specifications & Bill of Quantity (BOQ) in prescribed .xls format and the set of terms and conditions of contract and tender details can be seen in the website: <https://eprocure.gov.in/eprocure/app>.

7. (a) For effecting the Bid, the online Bidder shall deposit the cost of Tender Document, EMD and **mandatory deposit as a part of EASD**(if any, as per **clause No.7(B) of ITB** for Estimated Cost Put to Tender < 50Lakhs) separately to the A/C mentioned at 4.1(B) (Bid Information) through National Electronic Fund Transfer (NEFT) / Real Time Gross Settlement (RTGS) and obtain the acknowledgement of the said transaction. A self signed copy of these acknowledgements should be uploaded by the Bidder while submitting the tender in respect of documents regarding cost of Tender Document, EMD and mandatory deposit as a part of EASD (if any).

(b) The Bidder should ensure that the transaction shall be within stipulated bidding period for that tender. No previous dues of the bidder shall be adjusted towards the above transaction of cost of Tender Document, EMD and mandatory deposit as a part of EASD (if any). The bidder shall not use the same transaction in more than one tender. Otherwise, his bid will be rejected.

(c) The account from which the cost of Tender Document, EMD and mandatory deposit as a part of EASD (if any) will be deposited should be in the name of Contractor/authorized person of the firm who have digitally signed the bid. Refund of EMD/ mandatory deposit as a part of EASD (if any) in respect of unsuccessful bidders will also be made to that specific account of the bidder.

(b) The exemption towards cost of Tender Document and EMD fee shall be considered from the bidders those who have registered with NSIC (National Small Industries Corporation) / MSE (Micro and Small Enterprises 2012) registered with District Industries Centre (DIC) / KVIC (Khadi & Village Industries Commission) / KVIB (Khadi & Village Industries Board) / COIR Board / MOMSME (Ministry of Micro, Small and Medium Enterprises) / UAM (UdyogAadharMemorandum). Such registration certificate must be uploaded by the bidder along with the Technical Bid failing which the tender shall not be considered.

(d) A standard form of refund of EMD/EASD is available in the tender documents under heading "APPENDICES", so as to facilitate the bidder for applying refund of EMD/EASD. Refund of EMD/EASD in respect of unsuccessful bidders will only be made to that account from which it was deposited by the Bidder.

8. The Bid documents will be available in the website: <https://eprocure.gov.in/eprocure/app> from **21.09.2026 to 04.10.2026 up to 17:00 Hours for online bidding.**
9. The bidder must possess compatible Digital Signature Certificate (DSC) of Class-II or Class-III.
10. All Bids are to be submitted online on the Website <https://eprocure.gov.in/eprocure/app>. No Bid shall be accepted off-line. The Bids shall be received only "on line" on or before **04.10.2026 up to 17:30 Hours.**
11. The copies of the **EPF & ESI Registration, GST Registration, PAN card** etc. should be uploaded by the Bidder while submitting the Tender.
12. In the e-Tender System, after uploading the Bid; the bidder not to send any documents (Hard copy) to the Tender inviting Authority before opening of Technical Bid (in case of Two Stage Bid). After opening of the Bid, the Authenticity of the uploaded documents as per requirement of the e-Tender document will be verified by the Tender Inviting Authority.
13. After evaluation of bid, all the bidders will get the information regarding their eligibility/pre-qualification on website. Thereafter, a system generated e-mail confirmation will be sent to all successful bidders. The bidders can check the same from the portal.
14. The Price-bid of the successful bidders (qualified in Technical-bid) will be decrypted and opened on-line, on the scheduled date and after the pre-scheduled time by the *Bid Openers* with their Digital Signature Certificate (DSC). **The bidders can view bid opening remotely on their personalized dash board under "Bid Opening (Live)" link.** The bidders will get the information regarding the status of their financial bid and ranking of bidders on website.
15. If there is a tie between two or more bidders for deciding the L-1 Offer then the designated Tender Committee will finalize the tender by a transparent lottery system through video recording in presence of the L-1 bidders or their authorized representatives. Even if any or all L-1 bidders or their authorized representatives fail to be present at scheduled date and time of lottery, duly informed to them, the lottery system shall be carried out by the committee to finalize the L-1 bidder.
16. Other details can be seen in the bidding documents.
17. The authority will not be held responsible for any technical snag or network failure during on-line bidding. It is the bidder's responsibility to comply with the system requirement i.e. hardware, software and internet connectivity at bidder's premises to access the e-Tender website. Under any circumstances, PPA shall not be liable to the bidders for any direct/indirect loss or damages incurred by them arising out of incorrect use of the e-Tender system or internet connectivity failures.
18. The authority reserves the right to reject any or all tenders without assigning any reasons thereof and shall also not be bound to accept the lowest tender.
19. Bidders are advised to visit the site of work prior to submission of their bid. Bidder shall get himself thoroughly familiarized with the site conditions, existing road facilities for carrying materials etc. before submission of the e-tender. He may contact the Executive Engineer, Roads & Building Division or his authorized representative at his office at Administrative Building, Paradip Port Authority, Dist.-Jagatsinghpur, Odisha -754142. In this regard. Non-compliance of the same will in no way relieve the successful bidder of any of his obligations in performing the work in accordance with this Bid Document within the quoted price.
20. The Board of Paradip Port Authority is not bound to accept the lowest or any tender and reserves the right to accept a tender in full or in part and / or reject a tender in full or in part without assigning any reason thereof.
21. The bidder should submit clear copies of all the required documents as called for in the e-TCN and tender documents with his tender. Any submitted credentials/documents found to be forged/fabricated in any stage, his tender is liable for rejection with action as deemed fit will be initiated.
22. The Bidder must go through the "Special Terms and Conditions of Tenderers (Preference to Make in India)" of the tender document before bidding and fill up all Annexures as per format given in the tender document (Annexure: I-VI). **The bidder, at the time of bidding shall be obliged to indicate the percentage (%) of Local Content & provide self certification as per the format enclosed as Annexure-V of Preference to Make in India.**
23. **Submission of Bank Guarantee in the form of e-BG is mandatory in place of physical BG. The Beneficiary Details for e-BG is given in Appendix-II.**

- (a) Bidder shall submit the Security Deposit/Bank Guarantee(e-BG) within 30 days from the date of issue of LOI.
- (b) If the bidder fails to deposit SD/PSD/EASD within the scheduled date as mentioned in LOI, then the delay condonation as per the written request of contractor, on genuine grounds acceptable to Port, will be for an extended period of 15 days beyond scheduled date of submission as mentioned in LOI, with an additional security deposit/BG of 5% over the original security deposit/BG value.
- (c) The above period can be further extended for another 15 days at the written request of bidder on genuine grounds acceptable to Port, with an additional security deposit/BG of 10% over the original (as per LOI) security deposit/BG value in addition to above 5% (i.e., total 15% extra).
- (d) If the bidder fails to deposit ISD/EASD/PSD even within the extended period of 30 days after the scheduled date as mentioned in Letter of Intent (LOI), his bid shall be summarily rejected and the bidder will be debarred from participating PPA tenders for a period of 2 years apart from forfeiting his tender EMD. In case of MSME bidders, as there is no EMD, MSME Authority will be informed for necessary action at their end.
25. (a) The Bid Security may be accepted in the form of Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee(e-BG) from any of the commercial Banks or payment online in an acceptable form, safeguarding the purchaser's interest in all respects.
- (b) Performance Security may be furnished in the form of Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt from a commercial bank, Bank Guarantee(e-BG) from a commercial Banks or online payment in an acceptable form safeguarding the purchaser's interest in all respects.
26. The bill of supplier of goods/services will be paid only after filing of GSTR-1 and reflection of the same under the GSTIN of PPA in the GST portal.
27. The contractor shall pay rate of wages for the workmen engaged, as per the approved labour rate of Govt. of India/PPA as notified from time to time
28. Bidders to note that any shortfall documents or clarifications sought by PPA as per Clause No. 9.6 of ITB shall be uploaded within the system specified timeline in the e-Procurement portal, failing which the bid will liable to be rejected.
29. **VALIDITY:**
The Tender shall remain open for acceptance for a period of 180 days from the date of opening of bid. If before expiry of this validity period, the bidder amends his quoted rates or tender, making them unacceptable to the Authorities and / or withdraws his tender, the Earnest Money deposited shall be liable to forfeiture at the option of the Authorities / sanctioning authority.

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21.9.26

Handwritten signature
21/09/26
Executive Engineer,
Roads & Building Division,
Paradip Port Authority

- C.C. to: 1. CE, PPA / C.V.O., PPA for favour of kind information.
2. Dy. CE, PPA / S.E.(T), PPA for favour of kind information.
3. E.E.(PD), PPA for favour of information.
4. EDP cell, PPA for information and necessary action for wide publication in the website portal as per norms.
5. PRO, PPA for information and necessary action. He is requested to arrange publication in the Port Gazette and abbreviation form of e-TCN in Newspaper as per norms.
6. Commandant, CISF, Paradip Port / Notice Board.
7. All HODs, PPA for information and with request to give wide publicity to the tender call notice in the Notice Board.
8. All Asst. Executive Engineers /All AEs/ All JEs /Superintendent / Auditors of Roads & Building Division, PPA for information.