



PARADIP PORT AUTHORITY  
ADMINISTRATIVE DEPARTMENT  
(ESTATE-WING)

No.AD/EST/ACCT/SA-3/98(Pt.II)/05/2552

Dt.14.08.2026

**SHORT TENDER CALL NOTICE**

Sealed tenders in the prescribed pro-forma are invited on behalf of the Board of Paradip Port Authority from the interested parties/shopkeepers/vendors for “**Temporary allotment of open spaces inside Jayadev Sadan premises for the purpose for opening of Stalls**” during celebrations of **Lord Biswakarma Puja Festival, 2026 i.e. from 17.09.2026 to 23.09.2026**. The party has to quote his/their premium amount over and above the fixed offset price.

| SL. NO. | DETAILS OF STALLS                                                            | COST OF TENDER PAPER (N.R.) (In Rs.) | OFFSET PRICE (In Rs.) | CLEANING CHARGES (In Rs.) | DATE OF SALE OF T.P.                            | DATE & TIME OF RECEIPT OF T.P. | DATE & TIME OF OPENING OF TENDER PAPER |
|---------|------------------------------------------------------------------------------|--------------------------------------|-----------------------|---------------------------|-------------------------------------------------|--------------------------------|----------------------------------------|
| 1       | Open space measuring (6' X 10') - 40 Nos.<br>(Inside Jayadev Sadan premises) | 120/-                                | 2,910/-               | 500/- per Plot            | 14.08.2026<br>To<br>26.08.2026<br>upto 01.00 PM | 26.08.2026<br>upto 01.30 PM    | 26.08.2026<br>at 03.30 PM              |

The intending tenderer(s) can collect the tender paper(s) from office of the undersigned on payment of tender paper cost through DD drawn from any Nationalized Bank in favour of Paradip Port Authority payable at Paradip or through the POS Machine of Estate Wing, PPA. Application for issue of tender paper shall be received by the undersigned during the office hours **from 14.08.2026 to 26.08.2026 up to 01.00 PM**.

Tenderer(s) should submit their offer in two envelopes clearly super-scribing the top of envelope “**TEMPORARY ALLOTMENT OF OPEN SPACE INSIDE JAYADEV SADAN PREMISES**” and the 1<sup>st</sup> envelop should contain the **Cost of Tender Paper**. The 2<sup>nd</sup> envelop should contain the **Price Bid** and DDs towards **quoted premium** along with **CGST @9% & SGST @9%** of the quoted premium and **cleaning charges @Rs.500/- per Plot**. Tender not accompanied by required 1<sup>st</sup> cover shall liable for rejection. The 1<sup>st</sup> preference will be given to the highest bidder to choose the plot of his/her choice. The entire plots will be allotted on the same basis on descending order basing on the offered price. On the above process, when all the plots will be allotted completely, then the left out bidder cannot claim for allotment of plots. In-case of same offer are received from more than one tenderer, the plot will be allotted on lottery basis among the bidders. There is a provision to allot maximum 2 (two) Nos. plots to each bidder in one Price bid. The party has to submit his/her bids for maximum 2 Nos. plots. Accordingly, the party has to quote the premium for 2 plots, multiply by 2 of the Offered Price, in-case the party interested for 2 plots in a single price bid.

Tender document is also available at the Port website by logging on [www.paradiport.gov.in](http://www.paradiport.gov.in) and the tender portal <https://paradiport.gov.in/Tender.aspx> till **26.08.2026 upto 01.30 PM**. Interested parties may download the tender document from the website and submit their offers. The interested parties while submitting the tender after downloading from the website shall have to furnish the proof of remittance of the cost of the tender documents i.e. DD in the envelope along-with the Price bid, failing which his/her bid will be rejected and not be considered for evaluation.

The tenders will be received **upto 01.30 PM** on the date of submission of tender i.e. **on 26.08.2026** in the box placed in the chamber of the Sr. Asst. Estate Manager, Paradip Port Authority. The tenderer is responsible for timely submission of tender Price Bid. Delay in Post Office/Courier Service will not be accepted. Telegraphic tenders will not be accepted.

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Tender will be opened by Standing Tender Committee members or their authorized representatives in the chamber of the Sr. Asst. Estate Manager, PPA as per the schedule date & time. However, during the period of opening, the tenderer(s) or their authorized representatives may remain present to witness the same. If, the date of receipt of tender happen to be a holiday due to N.I. Act. or any reason, the Tender documents shall be submitted on the next working day which will be opened on the same day as per the above scheduled time.

The Plots will be allotted in favour of the successful bidders on descending order basing on the offered price out of total nos. of plots floated in the Tender Call Notice. In-case of shortage of plots due to more bidders, it is unable to allot the plots, then their price offered will be returned back to the non allottees.

In-case of poor participation in the tender, there is a provision to allot the surplus plots through open auction conducted by the undersigned or authorized person(s) at the spot on payment of amount comes through open auction i.e. not below the fixed offset price.

The authority reserves the right to reject any or all the tenders without assigning any reasons thereof and shall also not be bound to accept the lowest tender.

**Bidders are hereby instructed that, they must not use Polythene/ Plastic carry bags during Festival period. If, it is noticed that, Polythene/ Plastic carry bags are used by the vendors/ shopkeepers, necessary fine/ penalty will be imposed on the Vendors/ Shopkeepers for use of Polythene/ Plastic carry bags. In this regard, the shopkeepers should give undertaking at the time of allotment not to use plastic and not to block drainage path during puja festival.**

**Further, it is also instructed that, the allottees of open spaces inside Jayadev Sadan premises will not sale the cooked food, except dry food. If, it is noticed for such sale of cooked food inside the Jayadev Sadan premises, then his/ her/ their permission will be cancelled and the allottee will removed immediately from the allotted premises and the amount so deposited against the allotted plot will be forfeited.**

Sd/- 14.08.2026  
Sr. Asst. Estate Manager  
Paradip Port Authority

Copy to:-

1. All HoDs, PPA for kind information.
2. Sri S. Dash, AEE(C), PPA and the Accounts Officer, F&A Deptt., PPA for information. It is requested to attend the Tender Committee meeting for opening of tender as per the scheduled date and time as mentioned in the Tender Call Notice.
3. The Dy. Director, EDP Cell, PPA with a request to display this tender in the Port website [www.paradipport.gov.in](http://www.paradipport.gov.in) and the tender portal <https://paradipport.gov.in/Tender.aspx> till **26.08.2026 upto 01.30 PM.**

## PRICE BID

### TEMPORARY ALLOTMENT OF OPEN SPACES INSIDE JAYADEV SADAN PREMISES FOR THE PURPOSE FOR OPENING OF STALLS/ SHOPS DURING CELEBRATIONS OF LORD BISWAKARMA PUJA FESTIVAL, 2026 i.e. FROM 17.09.2026 TO 23.09.2026

01. Correction ..... 02. Overwriting ..... 03. Inclusion ..... 04. Addition .....

|             |                                                                                                                                                                                                                                                                                                                                                               |                            |                                                                                                                                                                                                                                                                                                     |             |                             |          |  |
|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-----------------------------|----------|--|
| 01.         | Name of the Party/Agency                                                                                                                                                                                                                                                                                                                                      | ::                         |                                                                                                                                                                                                                                                                                                     |             |                             |          |  |
| 02.         | Purpose of Stall / Business                                                                                                                                                                                                                                                                                                                                   | ::                         |                                                                                                                                                                                                                                                                                                     |             |                             |          |  |
| 03.         | Address for communication with Mobile No.                                                                                                                                                                                                                                                                                                                     | ::                         |                                                                                                                                                                                                                                                                                                     |             |                             |          |  |
| <b>04.</b>  | <b>Period of allotment</b>                                                                                                                                                                                                                                                                                                                                    | <b>::</b>                  | <b>7 (Seven) days from 17.09.2026 to 23.09.2026</b>                                                                                                                                                                                                                                                 |             |                             |          |  |
| 05.         | No(s) of Plot<br>(Maximum 2 Nos. Plots can be applied)                                                                                                                                                                                                                                                                                                        | ::                         | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%; text-align: center;"><b>Size</b></td> <td style="width: 40%; text-align: center;"><b>Nos. of plot applied</b></td> </tr> <tr> <td style="text-align: center;">6' X 10'</td> <td></td> </tr> </table> | <b>Size</b> | <b>Nos. of plot applied</b> | 6' X 10' |  |
| <b>Size</b> | <b>Nos. of plot applied</b>                                                                                                                                                                                                                                                                                                                                   |                            |                                                                                                                                                                                                                                                                                                     |             |                             |          |  |
| 6' X 10'    |                                                                                                                                                                                                                                                                                                                                                               |                            |                                                                                                                                                                                                                                                                                                     |             |                             |          |  |
| 06.         | <b>Fixed Offset Price:-</b><br>(i) For one Plot size 6' X 10'                                                                                                                                                                                                                                                                                                 | ::                         | <b>Rs.2,910/-</b>                                                                                                                                                                                                                                                                                   |             |                             |          |  |
| 07.         | (a) Premium offered for one plot size 6' X 10' inclusive of the fixed Offset Price X ____ No(s) of Plot(s).<br>(b) CGST @9% on the offered price of (a) or (b) above.<br>(c) SGST @9% on the offered price of (a) or (b) above.<br>(d) Cleaning charges @Rs.500/- for each plot X ____ number Plot(s)<br><div style="text-align: right;"><b>Total:-</b></div> | ::<br>::<br>::<br>::<br>:: | Rs._____<br>Rs._____<br>Rs._____<br>Rs._____<br><b>Rs._____</b><br>(Rupees _____) only.                                                                                                                                                                                                             |             |                             |          |  |
| 08.         | Particulars of DDs in favour of Paradip Port Authority payable at Paradip.                                                                                                                                                                                                                                                                                    | ::                         | No._____<br>Date_____<br>Name of Bank_____                                                                                                                                                                                                                                                          |             |                             |          |  |
| 09.         | Cost of Tender Paper                                                                                                                                                                                                                                                                                                                                          | ::                         | Rs.120/-<br>(Particulars)-----                                                                                                                                                                                                                                                                      |             |                             |          |  |

**N.B.:-** (i) The bidders should have to enclose the offered amount with GST including cleaning charges in shape of DDs in original with the price bid, failing which offer will be summarily rejected. (ii) The bidder may participate for allotment of maximum 2 Nos. plots in single Price Bid & to quote the premium accordingly.

Signature of the Bidder  
with full Address

To  
M/s./Sri/Smt. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sr. Asst. Estate Manager  
Paradip Port Authority

**Sketch Map**

