



**PARADIP PORT TRUST
ADMINISTRATIVE DEPARTMENT
AT/PO: PARADIP PORT,
ODISHA – 754 142**

No. AD/RSC-I-21-2/2013(Pt.I)/350

Dated, the 27th Jan., 2017

ADVERTISEMENT

Paradip Port Trust, an ISO-9001:2008 certified organization, intends to recruit 01 no. of Dy. Chief Law Officer (Class-I) on Direct Recruitment in the scale of pay of Rs.24900-50500/- (pre-revised scale of pay Rs.13000-350-18250/-).

Essential Qualifications:

- (i) Degree in Law from a recognized University.
- (ii) 09 years executive experience in a Legal Establishment of an Industrial/Commercial/ Govt. Undertaking.

Desirable

Post Graduate Degree in Law from a recognized University.

Age: 40 years as on **01.01.2017**.

Pay: Initial Basic pay + IDA **120.10%** of the Basic Pay as on 01.01.2017, which is quarterly revised as per Consumer Price Index, Cafeteria @ 47% of the basic pay. The total emolument will be **Rs.66,508/-**.

Other benefits:

Leave Encashment, Free Medical Treatment for self & family, CPF etc.

Pension:

The contributory pension scheme is applicable.

Accommodation:-

A 'C' type/modified 'C' Type quarter will be provided on concessional rate.

Facilities for Advances :

Recoverable House Building advance/Car/Motor Cycle/Computer/ Festival advance are available.

Other Facilities:

Educational facilities up-to Graduation in Science, Arts & Commerce stream in College situated in the Port Township are available including English Medium (CBSE & ICSE pattern) & Oriya Medium Schools.

Interested candidates may submit their applications giving name, date of birth, permanent and present address, religion, caste, qualifications (starting from HSC with percentage of mark secured) and work experience with copies of all self attested certificates along-with two self attested pass-port size photographs, so as to reach the **Secretary, Paradip Port Trust, At/Po: Paradip Port, Dist: Jagatsinghpur, Odisha, Pin: 754142** latest by 23.02.2017.

Persons in the employment of Government/ Semi-Government/ PSU and autonomous body should apply through proper channel and forward an advance application to save delay.

The application should be type written. Incomplete or late applications will summarily be rejected.

PPT reserves the right to cancel/modify the advertisement at any time without assigning any reasons. The recruitment also subject to approval of Ministry.

**SECRETARY,
PARADIP PORT TRUST**

Copy to:

1. The Managing Director, IPA, 1st Floor, South Tower, NBCC Place, Bhisham Pitamah Marg, Lodi Road, New Delhi-110 003 for information.
2. Secretary to the Govt. of India, Ministry of Shipping, Transport Bhawan, 1-Parliament Street, New Delhi-110001.
(Kind attention to Sri R.K. Nigam, Under Secretary to Govt. of India) for information.

PARADIP PORT TRUST
ADMINISTRATIVE DEPARTMENT
Emp. Notice No. /2016 Dtd. Jan.,2017

Sl. No.		
1	Name of the Post	Dy. Chief Law Officer (Class-I)
2	No. of Posts	1 (one)
3	Reserved for	OBC (Back log vacancy)
4	Classification	Class-I
5	Scale of pay	20600-46500/-
6	Whether Selection or Non-Selection	Selection
7	Upper Age limit	30 years (Relaxable 3 years in respect of OBC)
8	Educational and other qualifications	Recruitment rule is enclosed at Annexure-A
9	Application format	Enclosed at Annexure-B
10	Vigilance Format	Enclosed at Annexure-C

Interested candidates may apply in the prescribed proforma through proper channel and for any more, refer our website www.paradipport.gov.in.

APPLICATION FOR THE POST OF DY. CHIEF LAW OFFICER (CLASS-I)

Affix Passport size
Photograph

- 1] Name of the Candidate ::
- 2] Address for Communication ::
- 3] Date of Birth ::
- 4] Whether belongs to SC/ST ::
- 5] Present post with basic pay and scale of pay ::
- 6] Date of continuous appointment in the present post ::
- 7] Date of first appointment in Port ::
- 8] Educational and other qualifications ::

Sl. No	Examination	University	Year of Passing	Class & %age of Marks

- 9] Details of employment/ experience in chronological order :

Name of the organization	Cadre (Officers/ Supervisory level)	Post held	Scale of pay	From	To	Nature of duties.

- 9] Languages known
(Read, Write and Speak) ::
- 10] Any other information ::

In the event of my selection to the above post, I will not withdraw and undertake the accept the appointment/ posting.

Place:

Date:

Signature of the Applicant

CERTIFICATE TO BE GIVEN BY HEAD OF OFFICE

- 1] The particulars furnished by the Applicant are correct and he/she fulfills the eligibility criteria.
- 2] No disciplinary/ vigilance case is pending or contemplated against the applicant and he/she is free from vigilance angle.
- 3] His/Her integrity is certified.
- 4] No major/minor penalties have been imposed on the applicant during the last 10 years.
- 5] Attested copies of ACRs for the last five years.

**SIGNATURE OF THE DY.CHAIRMAN/CHAIRMAN
WITH SEAL**

**PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE/COMMENTS
CLEARANCE IS BEING SOUGHT.**

(To be furnished and signed by the CVO or HOD)

- 01] Name of officer (in full) :
- 02] Father's Name :
- 03] Date of birth :
- 04] Date of retirement :
- 05] Date of entry in to service :
- 06] Service to which the Officers belongs :
including batch / year cadre etc
wherever applicable. :
- 07] Position held(during ten preceding years).

Sl. No	Designation & placing of posting	From	To
01			
02			
03			

- 08] Whether the office has been placed
On the "Agreed list" or
"list of Officers of Doubtful Integrity" :
(If yes, details to be given)
- 09] Whether any allegation of misconduct :
involving vigilance angle was examined
against the officers during the last
10 years and if so, :
- 10] Whether any punishment was awarded :
to the officer during the last 10 years
and if so, the date of imposition and
Details of the penalty (*) :
- 11] Is any disciplinary/ Criminal proceedings
Or charge sheet pending against the
Officer as on date.(If so, details to be
Furnished- including reference no, if
Any, of the Commission). :
- 12] Is any action contemplated against the
Officer as on date(If so, details to be
Furnished.(*)) :

Date:

(Name & Signature)

(*) If vigilance clearance has been obtained from the Ministry/CVC in the past,
the information may be provided for the period thereafter.

Recruitment Rules for Class-I posts under Administrative Department, PPT

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of pay (Rs.)	Whether Selection of Non-Selection	Upper Age limit for direct recruitment (in years)	Educational and other qualifications prescribed by direct recruitment	Whether (a) age (b) educational qualifications (c) experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of Probation (in years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/ absorption/ deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Deputy Chief Law Officer	01	Class-I	Rs.24900-50500/- (Pre-revised scale of pay Rs.13000-350-18250/-)	Selection	40	<u>Essential:</u> (i) Degree in Law from a recognized University. (ii) 09 years executive experience in a Legal Establishment of an Industrial/ Commercial/ Govt. Undertaking. <u>Desirable:</u> Post Graduate Degree in Law from a recognized University.	(a) No. (b) Yes (c) No	2	By promotion failing which by absorption/deputation, failing both by direct recruitment	Promotion from Sr. Assistant Secretary/Sr. Welfare Office/Sr. Asst. Estate Manager/Sr. Private Secretary to Chairman in the scale of pay Rs.20600-46500/- (pre-revised scale of pay Rs.10750-16750/-) with 4 years regular service in the grade failing which Sr. Asst. Secretary/Sr. Welfare Officer/Sr. Asst. Estate Manager/Sr. Private Secretary to Chairman in the scale of pay of Rs.20600-46500/- (pre-revised scale of pay Rs.10750-16750/- with 2 years regular service in the grade and combined regular service of 9 years in the scale of pay Rs.20600-46500/- (pre-revised scale of pay Rs.10750-16750/-) and Rs.20600-46500/- (pre-revised scale of Rs.9100-15100/-) in the discipline of Legal Division. Absorption/deputation will be of Officers holding analogous posts or Sr. Asst. Secretary/Sr. Welfare Officer/Sr. Asst. Estate Manager/Sr. Private Secretary to the Chairman or equivalent post in the scale of pay Rs.20600-46500/- (pre-revised scale of pay Rs.10750-16750/-) with four years regular service in the grade in a major Port Trust.	The Officers having Legal qualification in the Port staff and in the pay scale of Rs.20600-46500/- (pre-revised scale of pay Rs.10750-16750/-) having legal qualification on the date of commencement of RSP regulation will prefer to be absorb in the post as per CR order(1.13) dtd.06.02.2004 irrespective of years of experience.